

FREE!

Your Name Here



Boat sink.jpg



Buckled book.jpg



Butterfly child.jpg



Cell phone railroad.jpg

Create a contact sheet
with Photoshop CC



Equinox fantasy.jpg



Fantasy book.jpg



Head city.jpg



Killer whales.jpg



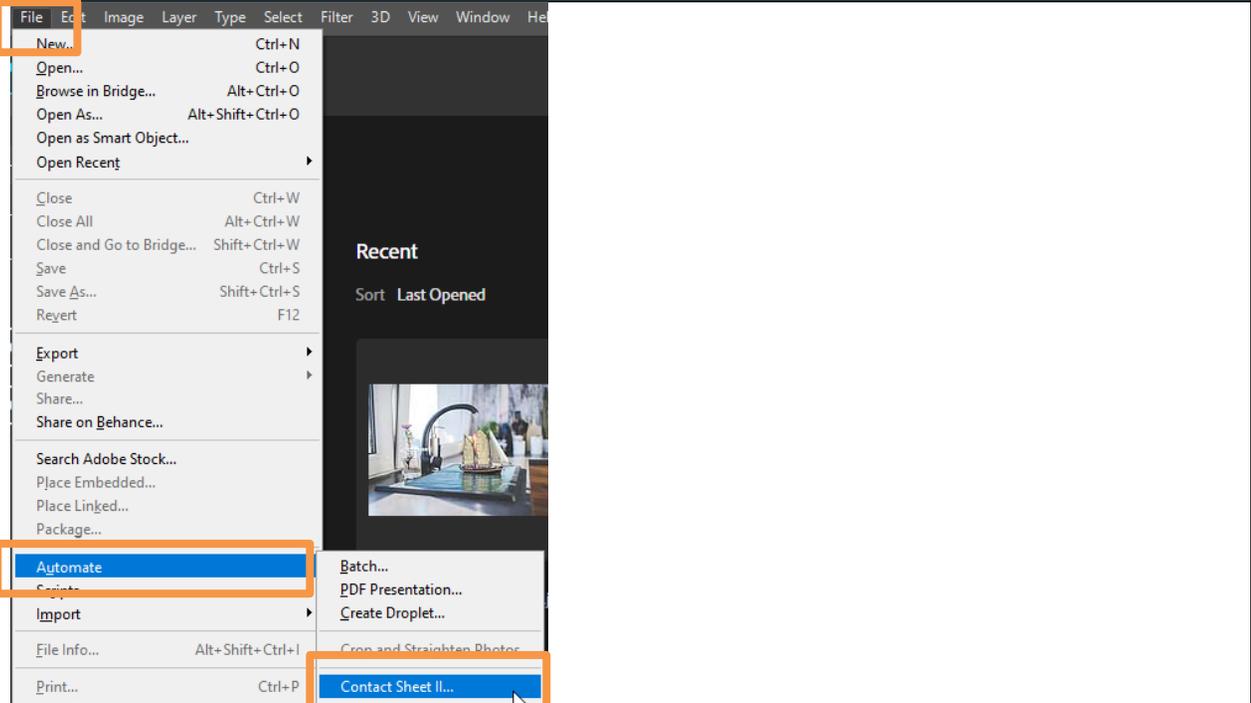
A contact sheet is a file (PDF, JPEG, PNG, or other image file) you create with Photoshop that contains thumbnail (small images) references for all the images in a given folder of your choice. You will receive a 7-page PDF file with step by step instructions and a “Brain Challenge” for your students to practice independently.

What is a contact sheet? A contact sheet is a file (PDF, JPEG, PNG, or other image file) you create with Photoshop that contains thumbnail (small images) references for all the images in a given folder of your choice.

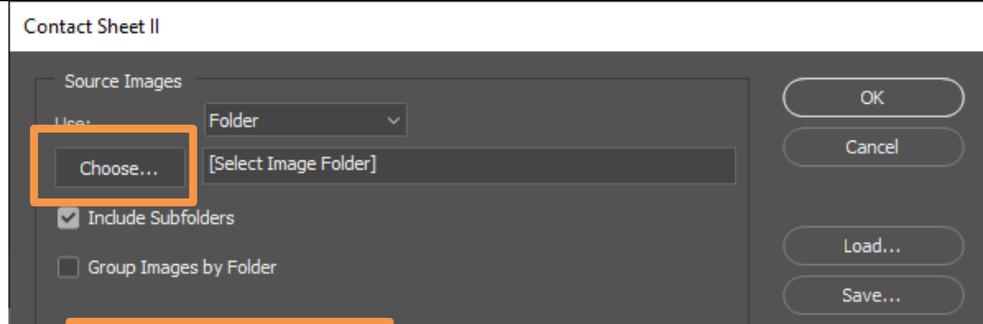
What are contact sheets for? You can use contact sheets for a number of tasks, such as sending clients a list of images for approval, archiving, or just organizing your pictures visually rather than with long filenames.

All the images for a contact sheet must be placed in the same folder in order for Photoshop to “know” what should be added to the sheet. Drag the images into the target folder before you do anything else. This contact sheet will include all the images in the folder, remove any image you don't want to appear on the contact sheet. Setting this up properly will save you time over trying to “fix” any mistakes after the fact.

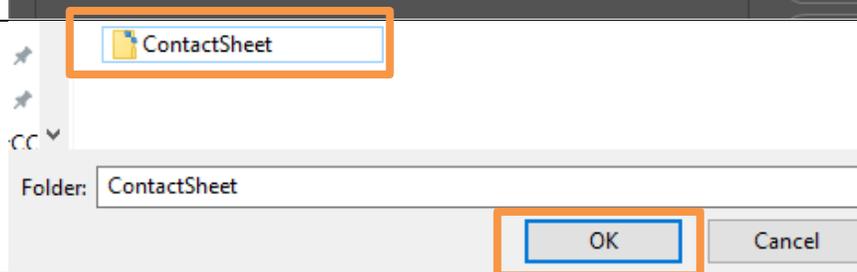
You have a folder to practice with named “ContactSheet,” use those 12 images for your first contact sheet.

Step-by-Step Instructions	Screenshots
Open Photoshop, then click on File, Automate, then Contact Sheet II.	 A screenshot of the Adobe Photoshop interface. The 'File' menu is open, showing various options. The 'Automate' option is highlighted with a blue selection bar. A secondary menu is visible, showing 'Contact Sheet II...' also highlighted with a blue selection bar. Other menu items include 'New...', 'Open...', 'Browse in Bridge...', 'Open As...', 'Open as Smart Object...', 'Open Recent', 'Close', 'Close All', 'Close and Go to Bridge...', 'Save', 'Save As...', 'Revert', 'Export', 'Generate', 'Share...', 'Share on Behance...', 'Search Adobe Stock...', 'Place Embedded...', 'Place Linked...', 'Package...', 'Batch...', 'PDF Presentation...', 'Create Droplet...', and 'Crop and Straighten Photos...'. The 'Recent' panel is visible in the background, showing a list of recently opened files.

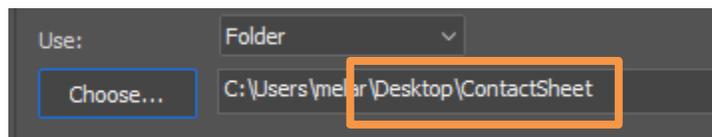
In the **Source Images** section of the Contact Sheet II dialog box, click on Choose.



Navigate to the folder ContactSheet, ask your teacher for help if needed. Press OK.



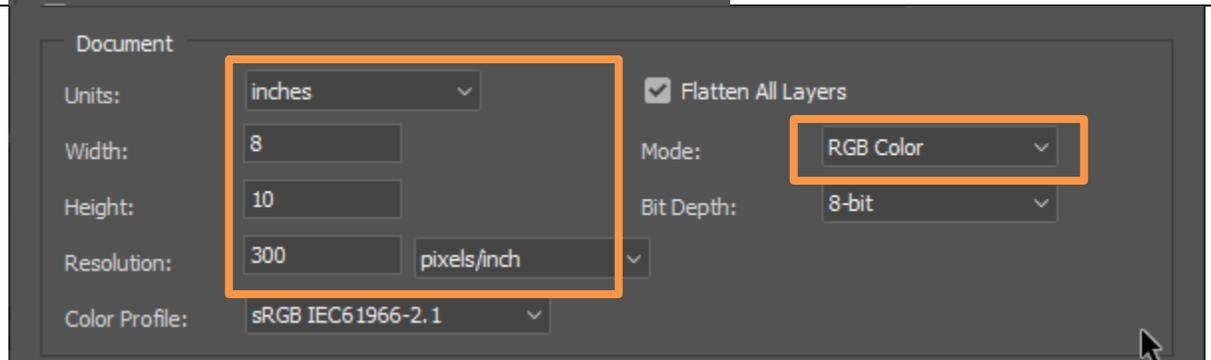
You should see your folder's name now listed.



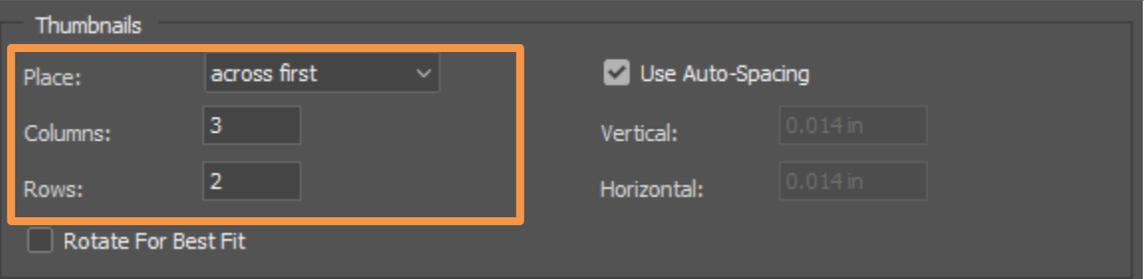
Under Document, set the Units to inches.

We want to create a contact sheet that is a bit smaller than the size of a sheet of paper. Set the width to 8 and the height to 10.

If you are going to print out the sheet, set the resolution to 300 pixels/inch, click Flatten all layers, and set mode to RGB.



Under Thumbnails, decide how you want your images arranged on the page. Choose across first for Place. Type in 3 for columns and 2 for rows.



Select the Use Filename as Caption option to label each image based on its file name. Change the pt size to 14.

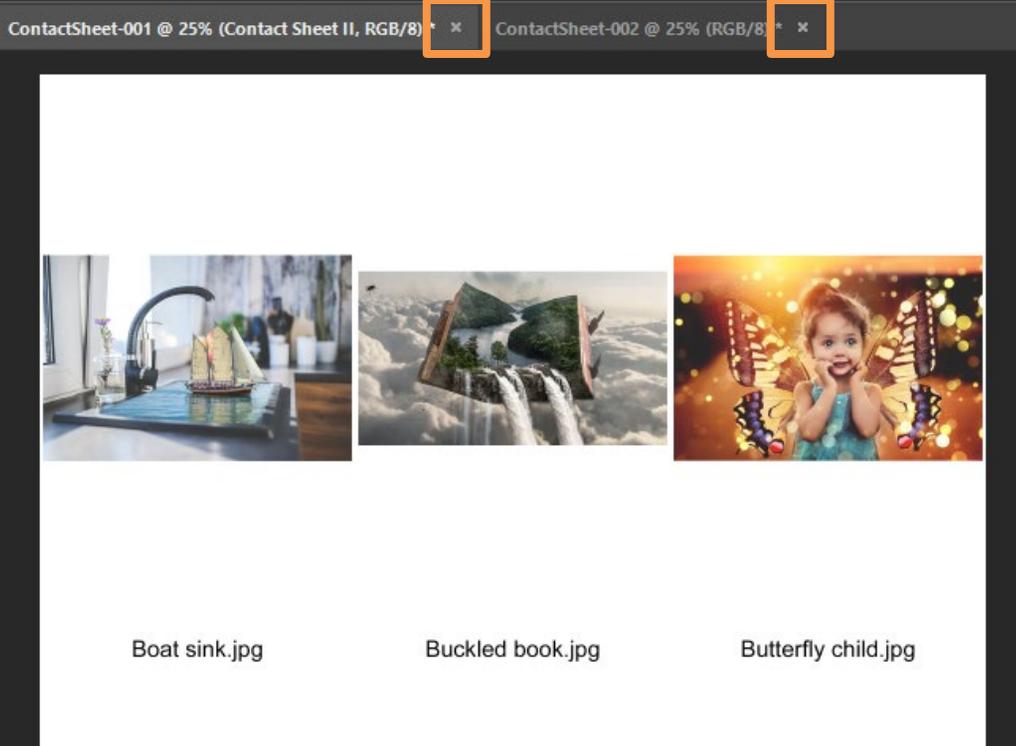


Click **OK** and Photoshop will create your contact sheet.

Notice how Photoshop created 2 contact sheets. We chose 3 columns by 2 rows for a total of 6 pictures on one page. The folder you used has 12 pictures and it looks like there is lots of space on this page.

Take a look at the layers panel, there is only one layer for each page, you can't make changes easily to this file because it's just one flat image.

Go ahead and close both sheets by clicking on the x's.

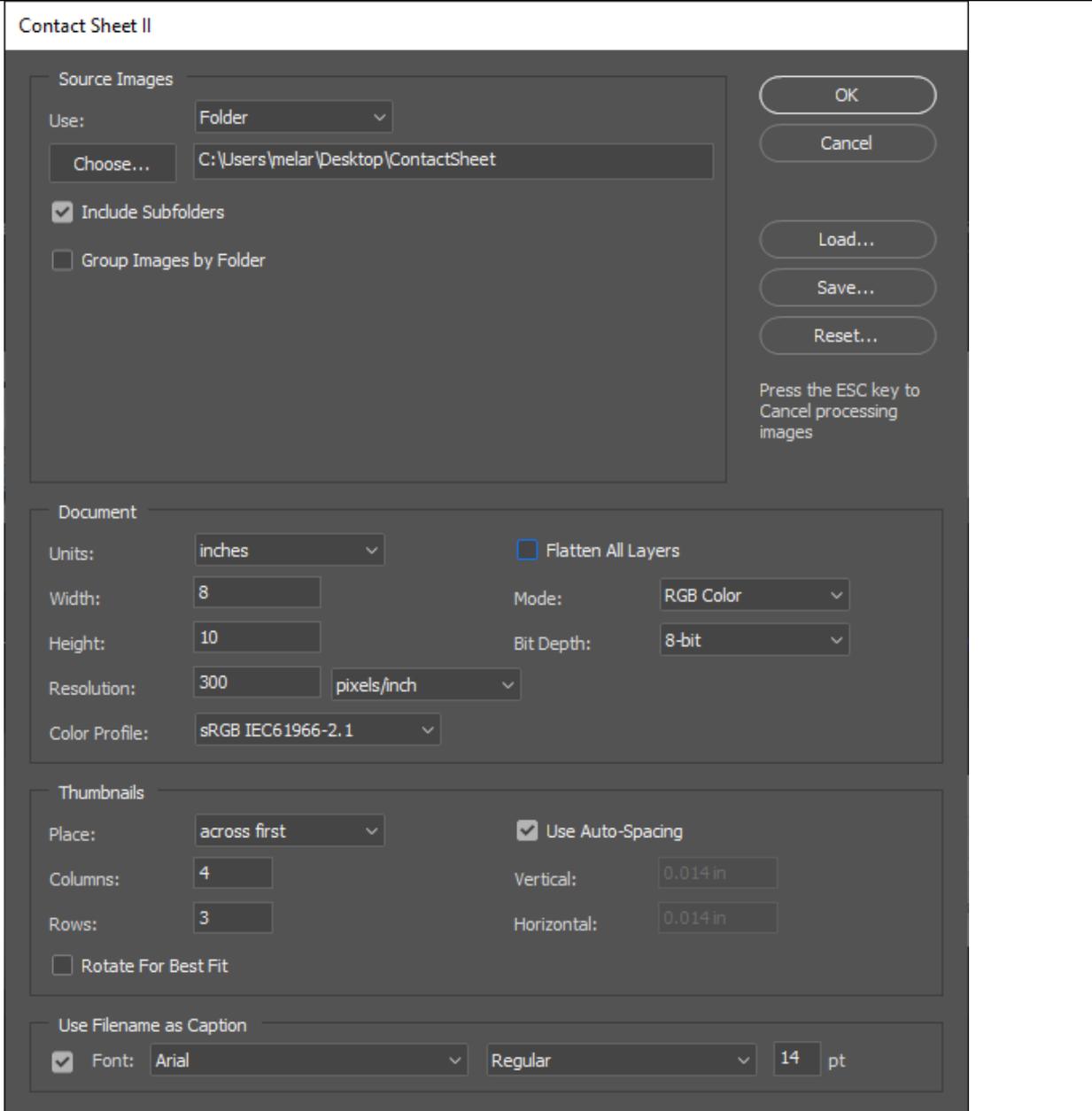


Now you are going to re-create the contact sheet, but our settings will allow for us to fit all the images on only one sheet. then click on File, Automate, then Contact Sheet II again.

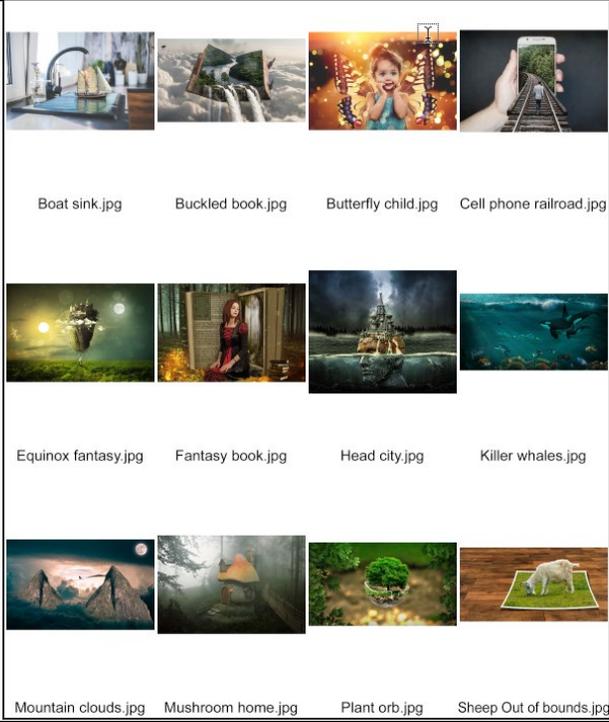
This time use the settings you see to the right. The folder should appear as the same, if not change it. Make sure Flatten All Layers is NOT checked this time.

Type in 4 columns and 3 rows so all 12 images fit on one page this time.

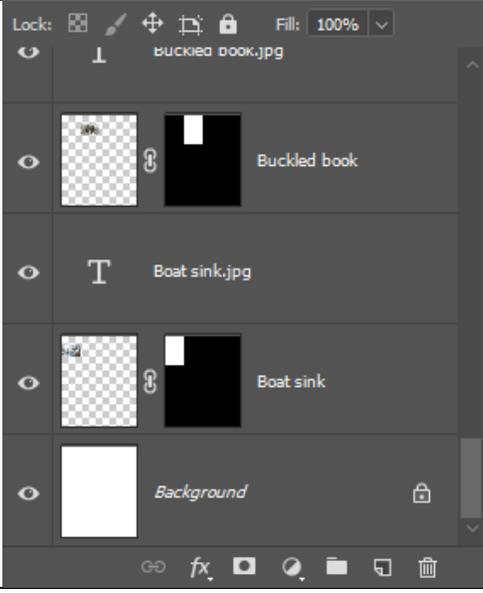
Click **OK** and Photoshop will create your contact sheet as a Photoshop file you can modify.



You should see all 12 images on one sheet this time!



Now take a look at the layers panel. Recall the previous contact sheet was just one flat layer. But this contact sheet kept all the layers separate, that means you can easily make changes to the text, placement, or change the background color among all the other functions you have learned about.



Let's have you add your name at the top of the contact sheet. Click on the type tool, choose a font you like and type your name with the font size at 24.

Your Name Here



Boat sink.jpg Buckled book.jpg Butterfly child.jpg Cell phone railroad.jpg

You can save or print it from the File menu, ask your teacher what is her/his preference, and you are finished.



Brain Challenge

Follow your teacher's directions with the challenges below.

#1

Select 8 files you created and create a contact sheet with 3 rows and 3 columns. Add your name at the top of the sheet and submit to your teacher.